1. Welcome
   
a. Introductions - we went around the table to (re)introduce ourselves. We also welcomed our new members Jennifer Williams, PhD student in Kinesiology, GSA Rep and Leeanne Romane, Learning Support Coordinator, Mills Library.
   b. Approval of September 27, 2018 minutes - approved by all. Everyone agreed that we will post the minutes to the OER Committee LibGuide.
   c. Other items for agenda
      i. The Centre for Continuing Education (CCE) is hosting CAUCE - the Canadian Association of University Continuing Education on May 29-31, 2019 in Hamilton. They would like someone from our group to consider presenting on a topic related to OER, so please think about this.
      ii. Joanne shared the Technology Enabled Learning Policy Paper issued by the Ontario Undergraduate Student Alliance (OUSA).

2. OER Committee Items
   
a. **OER LibGuide** (Olga)
   Olga reported that the OER Committee documents are now live, with a plan to add our meeting minutes.

   b. **OpenEd Conference, Oct. 10-12, 2018** (Joanne and Olga)
   Olga and Joanne presented on “Creating a Collaborative Open Culture on Campus through an OER Working Group” at this conference, which was held in Niagara Falls, N.Y. We delivered this session in a roundtable format and held the session twice, attracting full tables both times. Many participants requested access to our working documents. The takeaway we had was that there needs to be some policy work supporting this. Institutions who have a policy in place are better positioned to foster work in OER. We need to think about strategies to build this. We are not behind by any mean as many institutions do not have any OER committees or working groups. Overall, the
conference was a valuable learning experience. Members are able to view the keynotes online.

c. **International Open Access Week, Oct. 22-28 (Olga)**
This year a full day of events was held on October 25th in addition to a screening of the movie “Paywall” on October 24th. Six people attended the movie, including Olga and Denise. Other attendees included faculty, librarians and a member from the Research Office for Administration, Development and Support (ROADS). October 25th consisted of six presentations, including two sessions from eCampusOntario representatives. The presentations had fairly low attendance but the participants engaged in lively discussions. Planning early might help. Next year, we might think about holding events or an information table in a public space such as the McMaster University Student Centre (MUSC) main floor Marketspace.

d. **Open Education Ontario Summit, Nov, 11, 2018 (Joanne and Olga)**
eCampusOntario held the Second Open Education Ontario Summit on Nov 11th. Attendees included the “Open Rangers” from the first summit - this time acting as experienced Open Rangers. In addition, a new group of “Rising Rangers” also attended - with at least one coming from each of Ontario’s 45 publicly-funded post-secondary institutions. The experienced and new Open Rangers were paired up in a mentor-mentee capacity and together moved through the sessions. These included a keynote from Billy Meinke from the University of Hawaii, who does a great deal of work in OER. Other sessions were held around building OER practice with a final event involving everyone working toward strategy building that was held in the roundtable format.

e. **Technology Enabled Seminar & Showcase, Nov. 12-13, 2018 (Joanne and Olga)**
About 230 people attended this annual eCampusOntario event for the postsecondary community. Simon Bates, from UBC and Robin DeRosa from Plymouth State University were the keynote speakers. Olga was on a panel with three others, presenting on “Grassroots to Top-Down: Growing Institutional Support for OER through Working Groups.” Lauren Anstey, eLearning and Curriculum Specialist from Western University, talked about their Open Education Working Group. In the first year, the Group conducted a scoping exercise, surveying community members on their awareness and desire for engagement with OER. Survey results indicated that most people were not aware of OER, but a high majority said they were interested and willing to engage. There were concerns about having time and funding to support work on developing OER. They are writing a recommendations report that will be circulated. Rosarie Coughlan, Scholarly Publishing Librarian from
Queen’s University Library, discussed her work with the Open and Affordable Course Materials pilot group, which was supported by their Provost with the University Librarian acting as Chair. They received funding to issue a call for faculty to create open textbooks. Three textbooks were created within the topic areas of pediatrics, psychological science and physics. They held a similar call in Fall 2018 with development now underway. Rosarie has been tasked to write an OER Action Plan for 2019. They currently do not have an OER group or committee, but this report is pending and may influence that. Giulia Forsythe, Associate Director of the Centre for Pedagogical Innovation from Brock University, also shared their work. Brock does not have an OER group or committee but they do have a Community of Practice. She is trying to work on integrating OER into courses and course designs. They do a lot of faculty development in the form of workshops. Brock held an Open Day in December 2017 with guest speaker Rajiv Jhangiani, Special Advisor to the Provost on Open Education from Kwantlen Polytechnic University in BC. The event was very well attended. The Senate at Brock has put OER into their work plan with the intent to create a formal OER working group. Olga spoke about the McMaster experience.

The final slide involved common concerns and challenges, the main ones being limited resources and a need for support and continuity. Collaborative notes were taken at TESS, so much of this information can be found in the following document:

https://docs.google.com/document/d/1-4wo99eyGvHOzmi-v4GaDO2BSv1oHy9iCG-wWfdpvp4/edit

Nidia wondered if we should have another spot in the LibGuide to showcase the work that has been done (e.g., the open textbooks).

f. eCampusOntario Updates (Joanne)

OE Fellows call - eCampusOntario has sent around their call for the 2019 Open Education Fellows. Encourage any members to apply - the deadline is Monday, January 28th. Link for information and to apply.

PressBooks - Steel Wagstaff, Pressbooks EDU Client Manager, recently held a webinar on new features and tools, including H5P, glossary terms, Markdown and Latex. A recording can be found on YouTube, as follows https://www.youtube.com/watch?v=1nS5btUl9ek. Here is a link to a visually described transcript version of this webinar. Remember that if you need access to the EDU version of Pressbooks, hosted by Ryerson University, send an email to open@ecampusontario.ca
OER Infrastructure - A new repository for open textbooks and other OER will be launched in March 2019 by eCampusOntario. Joanne showed the members a beta version. Stay tuned for this announcement.

3. MSU updates (Olga)

a. Budget Committee Ask - Olga reported on behalf of Stephanie, who was attending meetings in Ottawa with MPPs about priorities and OER. In the Oct 25th, 2018 issue of the Silhouette was an article about recommendations put forward by the MSU to the university - one project ask is around OER. The MSU proposed $50,000 for the development of OER across faculties, which includes support for faculty to adopt or create openly licensed online textbooks. The Provost was very receptive to this ask. Olga will send the link.
UPDATE: Here is the link. The OER Recommendation is on pp. 8-9.
https://issuu.com/msu_mcmaster/docs/budget_submission_final_reduced

b. Federal Lobbying Week - Stephanie will report at the next meeting.

4. Open Textbook recognition (Joanne)
    Catherine Anderson’s open textbook was featured on the Daily News. The article received a lot of attention on Twitter and she has already heard from three instructors across Canada about using the textbook in their courses. Catherine is going to be a guest on the “Gettin’ Air” podcast with Terry Greene, Program Manager, eCampusOntario.

5. Student Partners Project (Joanne)
    We have set timelines for the project with our Student Partner, Urszula Sitarz. Urszula will be invited to our next meeting in order to walk us through what she has done, so far. Members will have the opportunity to provide Urszula with their feedback.

6. Upcoming events
a. Open Education Week, March 4-8, 2019
    Brainstorm possible ways to celebrate and raise awareness. As a reminder, last year, we created a display with a mini-library of open textbooks from eCampusOntario, a slideshow and postcards. The display was popular and students filled in a good number of postcards about the impact of textbook costs. The members then participated in a brainstorming activity where everyone wrote down ideas for Open Education Week.

Here are the categorized results:
Category 1: Promotional Ideas
- Catherine’s story (book launch; $ saved)
- Catherine’s textbook; promote and talk
- Showcasing Catherine’s open textbook (or another author)
- Faculty showcase (textbooks + other formats)
- Talk at University Club, to faculty
- Screensavers in library
- Slide show + display of print textbooks
- Q&A or Fact sheet on OER e.g. Mythbusting
- MSU update on OER at Mac

Category 2: Workshops
- Creative Commons workshops
- Faculty development OER workshop series
- General workshop on OER
- 1:1 sign-ups on workshop re: grad/post-doc students integrating OER into teaching dossier/philosophy
- 1:1 sign-ups for faculty/staff/grad students on integrating OER into courses or creating new OER-local sessions + ?
- #TechTookit workshop on how to use tech (broadly) to make your course “open access” friendly

Category 3: Campaigns
- Twitter campaign #mcmasteroeweek
- Twitter-$ saved could have been spent on …
- A different version of “If I didn’t spend $ on books…” Like a money pit (details to follow)
- Fall adoption OER campaign
- Textbook affordability campaign
- Advocacy campaign w/ MSU & GSA re: McMaster funding profs and grad students to consider/develop OER in courses
- 5 Days of Open Education Awareness campaign

Category 4: Other types of events
- Trivia Night partnership (GSA)
- Boothing w/information. Demonstrate $$ of courses - “guess the $” -pick a course @ Mac, examples
- Booth-OER Info (MUSC)
- Atrium events i.e. MUSC, draw people in
- Partner w/Registrar/Faculty office advisors to make 1:1 appts w/students re: open access courses + post-grad options
● Open Marketplace Library - public space, laptops, computers
● Panels directed @ students, faculty
● Smaller events @ different sites (tabling @ faculties)
● OER sprint, creating an OER
● Small sprints (faculty)
● Open Textbook Library tour
● Collaborative OER pairing-faculty + student create an OER
● Create your own textbook

7. **Next Meeting** - TBD